

CHAPTER CHORUS MANAGEMENT

Excerpt taken from the Sweet Adelines International Chapter Guide Rev.3.21

Board of Directors	Team Management
Elected Positions:	Elected Positions:
<ul style="list-style-type: none"> • President • Vice President • Secretary • Treasurer 	<ul style="list-style-type: none"> • Team Coordinator • Financial Manager • Secretary • Director
Governance:	Governance:
<ul style="list-style-type: none"> • 4—12 Members 	<ul style="list-style-type: none"> • 4—8 Elected Members Plus the Director (Option to Appoint 3 Additional Members—Maximum of 12)
<ul style="list-style-type: none"> • Positions are Elected by the Membership for 2 Year Terms 	<ul style="list-style-type: none"> • Positions are both Elected and Appointed for 1 or 2 Year Terms
<ul style="list-style-type: none"> • Chorus Director is NOT a voting member 	<ul style="list-style-type: none"> • Chorus Director is Part of the Team with Decision Making Authority
<ul style="list-style-type: none"> • President, Secretary & Treasurer are Required Positions 	<ul style="list-style-type: none"> • Team Coordinator, Secretary, Finance Manager, and Chorus Director are Required Positions
<ul style="list-style-type: none"> • Officer selections are voted on by the Board 	<ul style="list-style-type: none"> • Officer Selections can be Elected or Appointed by the Team
<ul style="list-style-type: none"> • Membership, Nominating, and Bylaws & Rules Committees are Required 	<ul style="list-style-type: none"> • Nominating Committee is Required
<ul style="list-style-type: none"> • Meetings must be held Monthly 	<ul style="list-style-type: none"> • Meetings are Determined by Need
<ul style="list-style-type: none"> • Decision Making Requires Motions and Votes (Roberts Rules Guidelines) 	<ul style="list-style-type: none"> • Decision Making is done by Discussion and Consensus